



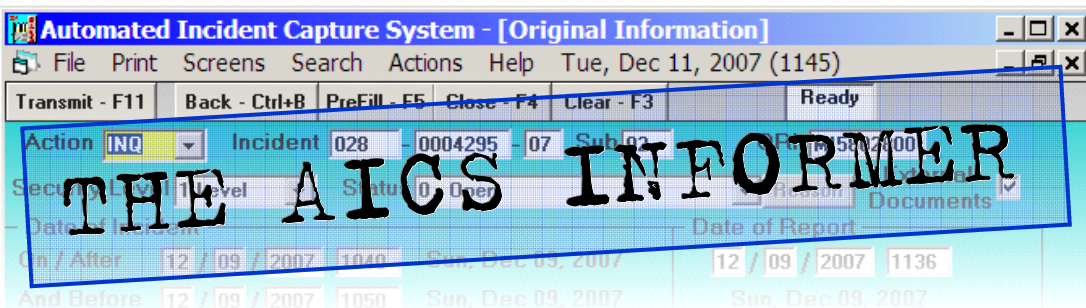
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Best when viewed On-screen

The AICS INFORMER

This publication is created by the RMS/AICS Unit within CJIC and is intended to be used as a reference guide. The compilation of articles are new and/or recreated from previous newsletters to provide support and user information in an easy readable format for the user. Questions, comments, clarification, or suggestions regarding the newsletter or future newsletters can be addressed by contacting Ms. Julie Wood at 517-322-5042 or woodjulie@michigan.gov.



Volume 1, Issue 3

November 2008

AICS UPDATE – Where Are We Going?

In the last INFORMER, the RMS unit petitioned the field for suggestions to improve the current AICS application. We received just over 20 e-mails.

The RMS unit has compiled suggestions currently received with those that have been on file for sometime. Contained within this issue is a compiled list of all submissions. Some of the suggestions are currently being implemented, some have been identified for programming this year, and others still need to be reviewed

and presented to a “User Group” that will be comprised of MSP and DIT.

We still encourage all AICS users to send their suggestions via email to AICSMAIL@Michigan.gov with “AICS Suggestion” in the subject line. Feel free to submit as often and with as many suggestions as you like.

Every suggestion will be examined and a determination made if it is:

- possible,
- affordable, and
- a benefit to users at all levels.

This is a very exciting time and it is the RMS unit’s goal to provide officers with the best reporting system possible by involving the field.

See “Suggestions Approved for Implementation” on page 2.

What is the AICS Migration Project

The AICS Migration Project is converting a mainframe application (AICS) to a server based application. This is to prepare for the future AICS. By migrating to a server environment AICS will be ready for a full rewrite, which will provide:

- 1) Web based access
- 2) Access through the MiCJIN Portal
- 3) Easy search and report retrieval
- 4) Updated property segment
- 5) MUCH, MUCH, MORE....

What is currently being done with the AICS migration project?

AICS migration is in its first phases of testing. The main goal of migration is to move AICS with no immediate changes. AICS will perform and look the same as it does today. The only screen change will be to the Victim Information Screen to capture the newly required LEOKA fields.

When will AICS migration be finished?

AICS migration is due to be completed during the first quarter of 2009.

Look for updates to follow.

What’s Next after migration?

Immediately following migration, there will be a few minor enhancements to provide a little taste of what is to come with the FUTURE of AICS.

KEEP WATCHING!



Six ways to bury a good idea

1. It will never work.
2. We can't afford it.
3. We've never done it that way before.
4. We're not ready for it.
5. It's not our responsibility.
6. We're doing fine without it.

Suggestions Approved for Implementation

1. *Person Screen, Numbers button: Add code for "SOR" in the Misc. box.*

This was a fairly easy add and was implemented on September 30, 2008, along with the PACC Code Table update.

2. *Updated Property Types: Users are currently unable to find specific property items that are required, so that Misc. type is used less often.*

Updating these codes will be fairly labor intensive. However we are hoping to have an update for Property Type with the November PACC Code Table update.

Suggestions Approved for Programming in 2009

The following enhancements are scheduled during Fiscal Year 2009*:

1. **Improvements to MICR reporting:**

- Unknown Person Age, add data field for Age. Allow an age number to be entered or the system will prefill the age field based on date of incident and date of birth. Allow just an age of 00 to be entered which will send information to MICR for unknown age. AICS will need to be changed to require Age field. (Currently AICS requires that a year of birth be entered, so 00 cannot be sent if Age is unknown. Instead, users are entering in a year that sends 99 and 99 is not acceptable to MICR.)
- When Property is marked "Stolen" the Date/Time Stolen fields are required.

2. **Field data entry:** When tabbing from field to field, enable the ability to enter new data into a field without manually deleting current information contained in the field.
3. **Fields containing drop down lists:** Add the ability to begin typing the description with full or partial information to select the correct option from within the list.
4. **Invest. By field:** Provide the ability for the user to prefill the Invest By fields.
5. **Vehicle information:** Entry of the VIN number will prefill all vehicle associated fields from database chosen.
6. **Issue Incident screen:** Offline reports will default to CLOSED status with the ability to change.
7. **File Class:** Provide the ability to change file class without changing victim person type to other person type.
8. **Field/Screen color:** Modify client to allow the changing of screen colors for, field, background, text, error, required, and button text with two settings (day and night).
9. **Archiving narratives to the Department of History, Arts, and Libraries (HAL):** Convert certain AICS narratives to be provided to HAL for retention to their Image Repository for Michigan Agencies (IRMA) system. In addition, programming AICS to complete this process must be maintained to ensure adherence to the archiving retention schedule.

***Note:** Some items may not be completed and require more time after further investigation has been completed by DIT programmers. Those items will be reviewed once programming requirements have been identified.





Suggestions Received from AICS Users

TRUE ONE TIME ENTRY

This will include possible interfaces with other applications: Officer Daily, Citation, Crash, etc. Create forms through AICS that currently require duplicate entry.

FORMS

1. DD79 generates whenever a sex crime is committed
2. Prosecuting Attorney Form
3. Standard Domestic Violence Report
4. Warrant Request Button
5. DV-001
6. Affidavits, VICAP
7. UD-03
8. Any form currently utilized by MSP that requires duplication of entry from information contained in AICS

ENHANCEMENTS

1. Change AICS background screen color from light blue.
2. Ability to type more information in the Quick Form screen.
3. Allow driver license numbers to have dashes.
4. Digital photos incorporated into incident report and property screens.
5. Additional fields for person screen (vehicle, employment, family, and other addresses). Ability to search on added fields through the person search screen.
6. AICS application available in the MiCJIN Portal.
7. Interface with LEIN/NCIC for entry of stolen/recovered property or missing people.
8. Prefilling information already entered into the system, i.e. Property Date and Time.
9. Social Security box made mandatory on arrest categories.
10. Tie AICS to Grip (E-Books) to avoid duplication of entry.
11. Addition of Alias/Nickname

field to person screen.

12. Addition of e-mail field to Person/Business screen.
13. Ability to link incidents.
14. Buck Back feature for supervisors.
15. Screen for officer to review their open, inactive, and returned incidents at a glance.
16. Text Editor enhancements provided by post secretaries.
17. Ability to add cold cases prior to AICS utilizing the original incident number and file class.

SEARCH

1. Stop button on all search screens including Incident Book.
2. Search by County: Allow advance search with multiple counties or townships.
3. Allow combination of any data to be searched without required fields (i.e. First Name and Street Name).
4. Add Alias/Nickname to search screen and person screen.
5. Check mark for exact match on the person search.
6. Ability to search by VIN field only. When more than one response (i.e. construction equipment, and small trailers) response would come back similar to a person search response.
7. Tie the VIN plate section in vehicle parts to the vehicle search screen. It may help to know if someone has confiscated the VIN plate for that vehicle and they can get a copy of the investigation.
8. Search ORIs (for 7-TOTs)
9. Search zip codes by city name.
10. Known associates—people linked by other AICS reports.
11. Ability to search for a list of known addresses of a person without opening each

person screen.

12. Searching person MDOC number field, finding a return on just numeric information or exact information that would possibly include a letter with numbers.

REPORTS

1. Property report identifying items that have been sent to long term storage. The report should show incident number, item number, property description, date and time.
2. Ability to have a temporary property receipt printed that would be used by the owning worksite to show that they have turned property over to someone on a temporary basis. (This would work for the courts, prosecutors office, etc.)
3. Audit Report: Identify items located in the property room, but not audited. Omit all items temporarily removed from property, items canceled, and items where cases are closed.

PROPERTY

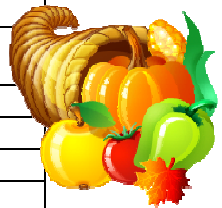
1. Property item list updated. "Currently in the process of updating."
2. Property security for an Administrator or Property Manager that would allow a user to fix property items that had been checked "Authorized to Destroy" by mistake.
3. Scrap metal added as a property item.
4. Bin location centralized so inspectors are able to run reports for specific ORI's by Bin without having to be at the physical location.
5. Allow the user to choose which property item to print. This will eliminate wasted paper.

"Coming together is a beginning. Keeping together is progress. Working together is success."



New Laws added/updated August 2008

File Class	Arrest Code	MCL	DESCRIPTION
50000	5099	600.1845	CONTEMPT-IMPROPER RELEASE FROM JAIL
26001	2699	338.843	PROFESSIONAL INVESTIGATOR-IMPROPER TRADE NAME
26001	2699	338.844	PROFESSIONAL INVESTIGATOR-RECORD VIOLATIONS
50000	5099	338.845	PROFESSIONAL INVESTIGATOR-REFUSING SUBPOENA/QUESTIONS
13002	1399	750.5405B	INTERFERING WITH ELECTRONIC COMMUNICATIONS CAUSING INJURY OR DEATH
22001	2202	750.11	BREAKING & ENTERING-A BUILDING WITH INTENT
73000	7399	338.851	PROFESSIONAL INVESTIGATOR-RULE VIOLATIONS
50000	5010	4.83	LEGISLATIVE CONTEMPT
55000	5560	287.392	DOG AND CAT RESEARCH VIOLATIONS
26001	2699	338.842	PROFESSIONAL INVESTIGATOR-ADVERTISING VIOLATIONS
55000	5599	333.10117	ANATOMICAL GIFTS-FALSIFYING, CONCEALING OR DEFACING DOCUMENT OF GIFT FOR FINANCIAL GAIN
37000	3705	722.675	CHILDREN-DISTRIBUTING SEXUALLY EXPLICIT, VISUAL OR VERBAL MATTER TO
48000	4803	722.115la	CHILD CARE ORGANIZATION-INTENTIONAL FALSE REPORT-MISDEMEANOR
48000	4803	722.115lb	CHILD CARE ORGANIZATION-INTENTIONAL FALSE REPORT-FELONY
11002	1172	750.520d1f	CSC-3RD DEGREE (SPECIAL EDUCATION STUDENT)
11004	1174	750.520d1f	CSC-3RD DEGREE (SPECIAL EDUCATION STUDENT)
11006	1176	750.520d1f	CSC-3RD DEGREE (SPECIAL EDUCATION STUDENT)
11008	1178	750.520e1g	CSC-4TH DEGREE (SPECIAL EDUCATION STUDENT)
26001	2699	338.838(2)	PROFESSIONAL INVESTIGATOR-EMPLOYEES REFUSING TO SURRENDER ID
26001	2699	338.823	PROFESSIONAL INVESTIGATOR-NO LICENSE
73000	7399	338.838(1)	PROFESSIONAL INVESTIGATOR-HIRING CONVICTS
55000	5599	333.10116	ANATOMICAL GIFTS-PURCHASE OR SALE OF A BODY PART FROM TRANSPLANTATION
50000	5011	750.505	PAROLE VIOLATION
26001	2699	338.83	PROFESSIONAL INVESTIGATOR-SURRENDERING LICENSE
22002	2204	750.11	BREAKING & ENTERING-A BUILDING WITH INTENT
22001	2299	750.11	BREAKING & ENTERING-A BUILDING WITH INTENT
22001	2275	750.11	BREAKING & ENTERING-A BUILDING WITH INTENT
57002	5799	338.84	PROFESSIONAL INVESTIGATOR-CONFIDENTIALITY VIOLATIONS
22001	2207	750.11	BREAKING & ENTERING-A BUILDING WITH INTENT
22002	2205	750.11	BREAKING & ENTERING-A BUILDING WITH INTENT
50000	5008	750.505	JUDICIAL OFFICER MISCONDUCT
22001	2203	750.11	BREAKING & ENTERING-A BUILDING WITH INTENT
50000	5010	750.505	CONTEMPT OF LEGISLATURE
50000	5012	750.505	PROBATION VIOLATION
50000	5013	750.505	CONDITIONAL RELEASE VIOLATION
26001	2699	338.832	PROFESSIONAL INVESTIGATOR-FAILURE TO POST LICENSE
26001	2699	338.833	PROFESSIONAL INVESTIGATOR-FAILURE TO REPORT NAME/LOCATION CHANGE
50000	5014	750.505	MANDATORY RELEASE VIOLATION
26001	2699	338.834	PROFESSIONAL INVESTIGATOR-ALLOW UNAUTHORIZED PERSONS TO USE ID CARDS
26001	2699	338.835	PROFESSIONAL INVESTIGATOR-ASSIGNING LICENSE
26001	2699	338.836	PROFESSIONAL INVESTIGATOR-BADGE/ID CARD VIOLATIONS
26003	2604	338.837	PROFESSIONAL INVESTIGATOR-FALSE REPRESENTATIONS/EMPLOYMENT VIOLATIONS
50000	5009	750.505	CONTEMPT OF CONGRESS





WHO HAS THE OLDEST CASE ON FILE?

Do you have the oldest case? Just for fun we were looking for the work unit (any AICS jurisdiction) that physically has the earliest police report in-hand, not just the recorded case number but the actual original paper report, regardless of its status.

We had one response from MSP Sault Ste Marie Post. 1988 case number 811-88, 09001, Pontz Murder. D/Sgt. Vanderwal. Currently investigated by D/Sgt Smith and D/Sgt. Shier.

AICS Support Line

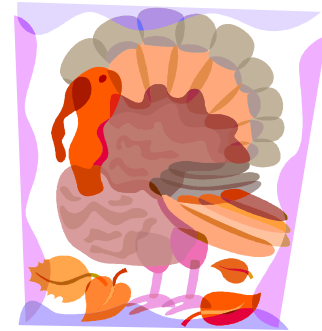
New Hours

AICS Support Line is open from

7:00 AM — 5:30 PM

Happy TURKEY Day

RMS Unit office will be closed on November 27th and 28th.



QUICK TIPS

NEW ARREST CHARGE CODES:

For the most accurate and up-to-date arrest charge codes use the VIOLATION CODE MATRIX. In AICS, select the *File* dropdown menu, then select *Arrest Code Search*. A list of arrest charge codes can also be printed from:

www.michigan.gov/documents/MICRArrestCodes_June06_163082_7.pdf.

This matrix replaces the outdated 1999 AICS laminated Dictation Guide many posts still use for reference.

Who Can Reissue a Password?

If a password expires for a type 5 user (trooper/general user), a type 4 (sergeant) or a type 3 user (at the same ORI #) must sign on to AICS and reissue the user's password.

If a type 4 (sergeant) password expires, then a type 3 user (post commander or designee) must reissue the password.

A type 3 user's expired password can be reissued by another type 3 user (at the same ORI #) or by contacting the AICS Unit at 517-322.5042.



AICS SUPPORT LINE

517.322.5042

RMS/AICS STAFF

STATISTICAL RECORDS DIVISION
- CJIC -

Phylena Kline.....517.242.7448

-Departmental Analyst

Julie Wood.....517.636.0749

-Departmental Technician

Tpr. James Ellis.....517.336.6150

-Monroe Post